

**APPLICATION FOR THE POST OF ADVISOR
IN REGIONAL OFFICE OF T.R.A.I. AT HYDERABAD**

**Passport Size
photograph
duly attested by
the present
employer**

1. Name of applicant with Complete Office Address, e-mail & Telephone No. (in Block letters)
2. Residential Address with Phone No.
3. Date of Birth (in Christian era)
4. Whether belongs to SC/ST/OBC
5. Date of retirement under Central/State Govt. Rules
6. Educational Qualifications
7. Whether belongs to Organised Gr. A Service
If Yes, then mention Name of Service and Batch Yes/No
- 8.. Whether Educational and other qualifications
required for the post are satisfied (If any qualification
has been treated as equivalent to the one prescribed
in the rules, state the authority for the same)

		Qualification/ Experience required	Qualification /Experience possessed by the officer
Essential	(1)		
	(2)		
	(3)		

9. Post held on regular (i.e. substantive) basis and the date from which held with pay scale
10. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post
11. Details of Employment, in chronological order, enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

P.T.O.

Office/Instt/ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties
12.	Nature of present employment, i.e. adhoc or temporary or permanent or contract.			
13.	In case the present employment is held on deputation/contract basis, please state				
	a) The date of initial appointment		
	b) The period of appointment on deputation/contract		
	c) Name of the parent office/organization to which you belong		
14.	Training/Courses attended		
15.	Additional details about your present employment Please state whether working under –				
	a) Central Government		
	b) State Government		
	c) Autonomous Organizations		
	d) Government Undertakings		
	e) Universities		
16.	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale				
17.	Total emoluments per month now drawn		
18.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.				
19.	Preferred place of posting		
20.	Remarks		

Date:

(SIGNATURE)

Mobile No.

Certified that the service particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority

Additional Information

Name :

Post Applied for :

(A) Educational Qualifications:

S.No.	Name of Course (Degree/ Diploma/Certificate etc.)	Type of Course (Degree/ Diploma/ Certificate etc.)	Year	Name of University/ Institute	Subjects	Grade/ Percentage of Marks obtained	Remarks, if any

(B) Training Details:

S.No.	Name of Training Course	Institute	Online OR Onsite (Please mention place of training in case of onsite Trg.)	Duration of Course	Period we.f. ----- to -----	Remarks, if any (Also mention whether Inservice course)

(C) Posting Details

S.No.	Organisation	Designation	Period From ____ to ____	Station of Posting	Brief nature of work

(D) Special Achievements (if any)

(E) Publications (if any)
