



भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA
भारत सरकार / Government of India
[प्रशासन एवं कार्मिक अनुभाग/ A&P Section]

No. A-25/4/(2)/2023-A P/E-9381

Dated: March 15, 2023

ADVERTISEMENT FOR ENGAGEMENT OF CONSULTANTS [YOUNG PROFESSIONAL (TECH)] AT TRAI HQ, NEW DELHI

Vacancy Circular No. C-03/2022-23

Telecom Regulatory Authority of India (TRAI), New Delhi is a statutory body set up under an Act of Parliament viz., TRAI Act, 1997. TRAI has been established to regulate the Telecommunications Services and to protect the interest of service providers and consumers of the telecom sector, to promote and ensure orderly growth of the telecom sector and for matters connected therewith or incidental thereto. The functions relating to regulation of Broadcasting and Cable Services Sectors have also been entrusted to TRAI from 2004.

2. Applications are invited from eligible Indian Citizens for following position of Consultant in the Telecom Regulatory Authority of India on contract basis:

Name of the Division	Particulars	Details
Various Divisions of TRAI, HQ	Name of the position	Consultant [Young Professional (Tech)]
	Number of Consultants required	11
	Remuneration	₹ 65,000/- per month (fixed) + Transport Allowance as admissible (Fixed)
	Time frame for which the Consultant is to be hired	Contract would be for a period of one year from the date of joining, which may be extended based on performance and future requirement of TRAI.
	Age limit	Below 32 years on last date of submission of application
	Essential Educational Qualifications	Bachelor of Technology / Bachelor of Engineering or equivalent in Electronics / Communications / Telecommunications or a combination thereof.

महानगर दूरसंचार भवन, जवाहरलाल नेहरू मार्ग / Mahanagar Doorsanchar Bhawan, Jawahar Lal Nehru Marg
(पुराना मिनटो रोड), नई दिल्ली-110002 / (Old Minto Road), New Delhi-110002
फैक्स / Fax : +91-11-23213294, ईपीबीएक्स नं० / EPBX No. : +91-11-23664145



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Post Qualification Experience	0-3 years
Nature of Duties	To study / analyze various technologies / developments in Telecom/ Broadcasting ecosystem, including International best practices, and assisting formulation / finalization of consultation papers / recommendations. Analyzing / Examining data. Any other work as may be assigned.

3. The services of Consultant [Young Professional (Tech)] will be governed as per Telecom Regulatory Authority of India **Order No.10-01/2020-A&P dated 12th March, 2021** (copy enclosed).

4. Eligible candidates desirous to be considered for the position **Consultant-Young Professional (Tech)** in TRAI, may send their application in the format (**Annexure**) attached herewith in an envelope superscribing the position applied for and Vacancy Circular No. C-03/2022-23 dated **March 15, 2023** to the **Deputy Advisor (HR), Telecom Regulatory Authority of India, Mahanagar Door Sanchar Bhawan, J.L. Nehru Marg (Old Minto Road), next to Zakir Hussain College, New Delhi- 110002 latest up to 31st March, 2023.**


(Vinay Kumar Goel)
 Dy. Advisor (HR)
 Tel. 011-23364-189

Internal circulation for information:-

1. OSD, O/o Chairperson, TRAI
2. Sr. PPS to Member, TRAI
3. Sr. PPS to Secretary, TRAI
4. All Principal Advisors/Advisors, TRAI, HQ.
5. JA (IT) - with a request to upload the same in the TRAI website.
6. The Deputy Director General (Employment), Ministry of labour & Employment, Shram Shakti Bhawan, New Delhi – 110001: with a request to post the same at NCS Portal.
7. Notice Board.



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[प्रशासन एवं कार्मिक अनुभाग/ A&P Section]

क्रमांक. ए-25/4/(2)/2023-ए पी/ई-9381

दिनांक: मार्च 15, 2023

भादूविप्रा मुख्यालय, नई दिल्ली में परामर्शदाता [यंग प्रोफेशनल (तकनीकी)] की नियुक्ति के लिए विज्ञापन

रिक्ति परिपत्र संख्या: C-03/2022-23

भारतीय दूरसंचार विनियामक प्राधिकरण (भादूविप्रा), नई दिल्ली संसद के एक अधिनियम अर्थात भादूविप्रा अधिनियम, 1997 के तहत स्थापित वैधानिक निकाय है। भादूविप्रा की स्थापना दूरसंचार सेवाओं को विनियमित करने और दूरसंचार क्षेत्र के सेवा प्रदाताओं और उपभोक्ताओं के हितों की रक्षा करने, दूरसंचार क्षेत्र के व्यवस्थित विकास को बढ़ावा देने और सुनिश्चित करने के लिए और उससे जुड़े या उसके प्रासंगिक मामलों के लिए की गई है। प्रसारण और केबल सेवा क्षेत्रों के विनियमन से संबंधित कार्य भी 2004 से भादूविप्रा को सौंपे गए हैं।

2. भारतीय दूरसंचार विनियामक प्राधिकरण में अनुबंध के आधार पर परामर्शदाता के निम्नलिखित पद के लिए पात्र भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं:

विभाग का नाम	विवरण	विवरण
भादूविप्रा मुख्यालय के विभिन्न विभाग	पद का नाम	परामर्शदाता [यंग प्रोफेशनल (तकनीकी)]
	रिक्ति की संख्या	11
	पारिश्रमिक	रु.65,000/- प्रति माह (निश्चित)+ परिवहन भत्ता (निश्चित) स्वीकार्य के रूप में।
	समय सीमा जिसके लिए परामर्शदाता को नियुक्त किया जाना है	अनुबंध ज्वाइन होने की तारीख से एक वर्ष की अवधि के लिए होगा, जिसे प्रदर्शन और भादूविप्रा की भविष्य की आवश्यकता पर बढ़ाया जा सकता है।
	आयु सीमा	आवेदन जमा करने की अंतिम तिथि को 32 वर्ष से कम।
	आवश्यक शैक्षिक योग्यता	इलेक्ट्रॉनिक्स / कम्युनिकेशन / दूरसंचार या उसका संयोजन में बैचलर ऑफ टेक्नोलॉजी / बैचलर ऑफ इंजीनियरिंग या समकक्ष।
	योग्यता के बाद का अनुभव	0-3 वर्ष
	कर्तव्यों का प्रकार	अंतर्राष्ट्रीय सर्वोत्तम प्रथाओं सहित दूरसंचार/प्रसारण पारिस्थितिकी तंत्र में विभिन्न तकनीकों/विकासों का अध्ययन/विश्लेषण करना और परामर्श पत्रों/सिफारिशों को तैयार करने/अंतिम रूप देने में सहायता करना। डेटा का विश्लेषण/जांच करना। कोई अन्य कार्य भी सौंपा जा सकता है।

महानगर दूरसंचार भवन, जवाहरलाल नेहरू मार्ग / Mahanagar Doorsanchar Bhawan, Jawahar Lal Nehru Marg
(पुराना मिनटो रोड), नई दिल्ली-110002 / (Old Minto Road), New Delhi-110002
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3. परामर्शदाता [यंग प्रोफेशनल (तकनीकी)] की सेवाएं भारतीय दूरसंचार विनियामक प्राधिकरण के आदेश संख्या 10-01/2020-ए एंड पी दिनांक 12 मार्च, 2021 (प्रतिलिपि संलग्न) के अनुसार शासित होंगी।
4. भादूविप्रा में परामर्शदाता-यंग प्रोफेशनल (तकनीकी) पद के लिए विचार किए जाने के इच्छुक योग्य उम्मीदवार अपना आवेदन संलग्न प्रारूप (अनुलग्नक) के अनुसार एक लिफाफे में जिसपर जिस पद के लिए आवेदन किया गया है और रिक्ति परिपत्र संख्या सी-03/2022-23, दिनांक मार्च 15, 2023 लिखा हुआ हो उप सलाहकार (मानव संसाधन), भारतीय दूरसंचार विनियामक प्राधिकरण, महानगर दूरसंचार भवन, जेएल नेहरू मार्ग (ओल्ड मिंटो रोड), जाकिर हुसैन कॉलेज के पास, नई दिल्ली- 110002 को 31 मार्च, 2023 तक भेज सकते हैं।



(विनय कुमार गोयल)

उप सलाहकार (मा.सं.)

दूरभाष. 011-23364-189

आंतरिक प्रचालन सूचना के लिए:

1. ओएसडी, अध्यक्ष के कार्यालय, भादूविप्रा
2. वरिष्ठ प्र.नि.स. - सदस्य, भादूविप्रा
3. वरिष्ठ प्र.नि.स. - सचिव, भादूविप्रा
4. सभी प्रधान सलाहकार/सलाहकार [मुख्यालय], भादूविप्रा।
5. उप सलाहकार (आईटी) - कृपया परिपत्र को भादूविप्रा की वेबसाइट पर अपलोड करें।
6. उप महानिदेशक (रोजगार), श्रम और रोजगार मंत्रालय, श्रम शक्ति भवन, नई दिल्ली - 110001: कृपया परिपत्र को एनसीएस पोर्टल पर पोस्ट करने के अनुरोध के साथ।
7. नोटिस बोर्ड।



सत्यमेव जयते

भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA
भारत सरकार /Government of India



No.10-01/2020-A&P

Dated: 12th March, 2021

Sub: Guidelines for Hiring of Consultants on contract basis in Telecom Regulatory Authority of India.

Please find enclosed herewith consolidated new guidelines for Hiring of Consultants in Telecom Regulatory Authority of India (TRAI).

S.K. Dutta

(S.K. Dutta)

Joint Advisor(Coord & HR)

To

All Principal Advisors, TRAI HQ

Copy to:

1. OSD, O/o Chairperson, TRAI
2. Sr. PPS to Members, TRAI
3. Sr. PPS to Secretary, TRAI

Dated: 12th March, 2021

Guidelines for Hiring of Consultants on contract basis in Telecom Regulatory Authority of India.

The appointment of Consultants in TRAI is covered under Rule 5 of TRAI (Salary, Allowances and other conditions of Service of the officers and employees) Rules, 2002 dated 25th October, 2002 issued by Govt. of India, Ministry of Communications and IT, Department of Telecom. Part VI of the TRAI (Officers and Staff Appointment) Regulations, 2001 dated 15th Feb 2001 also provides for contract Appointment. To bring greater clarity, flexibility, transparency and uniformity in the engagement, the following guidelines and procedures are prescribed for engagement of Consultants/Senior Consultants in the Telecom Regulatory Authority of India, in suppression of the 'Guidelines for Hiring of Consultants on contract basis' in the Telecom Regulatory Authority of India issued vide letter No. 10-2/2006-A&P dated 06.06.2008.

1 Rationale:

1.1 Telecom Regulatory Authority of India (TRAI), New Delhi is a statutory body set up under an Act of Parliament viz., Telecom Regulatory Authority of India Act (TRAI), 1997. TRAI has been established with an objective to regulate the Telecommunications Services, to protect the interest of service providers and consumers of the telecom sector, provide a fair and transparent policy environment which promotes a level playing field and facilitates fair competition, thus ensuring orderly growth of the telecom sector. The functions relating to regulation of Broadcasting and Cable Services Sectors have also been entrusted to TRAI from the year 2004. The Authority, while performing its functions assigned under the Act, requires inputs and support on certain areas in which it does not have enough in-house expertise or manpower. Thus, it requires to hire Consultants or Senior Consultants who possess the requisite skill.

1.2 The consultants can be hired in cases where there is:

- i) inadequacy of Capability or Capacity of required expertise in-house;
- ii) a need to have qualified consultant for providing a specialized high quality service;
- iii) a need for expert advice from a consultant acting independently from any affiliation, economic or otherwise to avoid conflicts of interest;
- iv) a need for transfer of knowledge/training/capacity and capability building as a by-product of such engagement;
- v) a need to acquire information about/identifying and implementing new methods and systems;
- vi) a need for planning and implementing organizational change;
- vii) internal capacity/capability available to do the job but there are considerations of economy, speed and efficiency in relation to additional requirement/commitment/usage of -
 - a) Staff/Management/Organization;
 - b) Technological and Material Resources;
 - c) Money and
 - d) Time/Speed of execution.

TRAI may hire Individual Consultants in two broad categories- Technical and Non-Technical.

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2. Contractual Terms and conditions:

2.1 Legal Status:

The Individual Consultant shall have the legal status of an independent Consultant vis-a-vis the Telecom Regulatory Authority of India and shall not be regarded, for any purpose, as being staff member or an official of TRAI. As such nothing within or relating to the contract shall establish the relationship of employer and employee between the Telecom Regulatory Authority of India and the Individual Consultant.

2.2 Standards of conduct:

Individual Consultant shall neither seek nor accept instructions from any authority external to the TRAI in connection with the performance of its obligations under the contract. The Individual Consultant shall not take any action in respect of its performance or otherwise related to its obligations under the contract that may adversely affect the interest of the regulatory body. The Consultant shall fulfill his obligations with the full regard to the interest of TRAI. The Individual Consultant shall comply with all laws, ordinances, rules, and regulations bearing upon the performance of obligations under the Contract. In the performance of the contract, the Individual Consultant shall comply with the expected standards of conduct. Failure to comply with the same shall be ground for the termination of the contract.

2.3 Assignment of Duties:

The Individual Consultant shall perform the duties assigned to him. The Competent Authority reserves the right to assign any duty as and when required. No extra/ additional allowance shall be admissible in case of such additional assignment.

2.4 Provision of Sexual Exploitation and abuse:

In the performance of the contract, the Individual Consultant shall comply with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The Individual Consultant acknowledges and agrees that any breach of the provisions thereof shall constitute a breach of an essential term of the contract and in addition to any other legal right or remedies available to any person, shall give rise to a ground for termination of the contract. If required, further appropriate legal action may also be recommended.

2.5 Medical Clearance and service incurred Death and Grievous injury: TRAI may require the Individual Consultants to submit a Good Health Certificate from a registered Physician at the time of joining duties. In the event of death or grievous injury to the Individual Consultant during the course of his/her duties, compensation shall not be payable to the individual Consultant or his/her dependents. It is desired that the Individual Consultants take out and maintain adequate insurance required to meet their obligations from own responsibility.

2.6 Basic Support Facility - Basic support like office space, furniture, stationery, computer, laptop, calculator, access to Internet etc. may be provided to the Individual Consultant where needed by the TRAI so that assigned duties may be handled smoothly. Any equipment and supplies provided to the individual Consultants and any damage or degradation occurred to the equipment at the time of return beyond normal wear and tear, shall be administered as per extant rules.

2.7 Confidentiality of Documents & Information- The Individual Consultant would be subject to the provisions of the Indian Official Secrets Act, 1923. They shall not use the name, emblem, or official seal of TRAI for any commercial purpose other than discharging assigned duties. The Consultant shall sign an agreement of confidentiality.

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2.8 Settlement of Disputes - TRAI and the Individual Consultant shall use their best efforts to amicably settle any dispute, controversy or claim arising out of the Contract or the breach, termination or invalidity thereof. Any dispute, controversy or claim between the parties arising out of the Contract or the breach, termination, or invalidity thereof unless settled amicably, as provided above, shall be referred by either of the parties to the Chairperson, TRAI for arbitration. The Chairperson, TRAI may appoint an arbitrator for the settlement of the controversy.

2.9 Conflict of interest-The Individual Consultants are expected to follow all the rules and regulations of the Telecom Regulatory Authority of India/Government of India which are in force. He/she is also expected to display utmost honesty, secrecy of office and sincerity while discharging his/her duties. In case the services of the Individual Consultants are not found satisfactory or found in conflict with the interests of TRAI, his/her services will be liable for discontinuation without assigning any reason.

2.10 Termination -The Telecom Regulatory of India can terminate the contract at any time without prior notice and without providing any reason thereto. However, in the normal course it will provide one month's notice to the Individual Consultant. The Individual Consultant can also seek for termination of the contract upon giving one month's notice to TRAI.

2.11 Residuary matters- In regard to matters not specifically covered by or under these guidelines, the terms and conditions given in the Manual for Procurement of Consultancy and Other Services 2017 as well as GFR 2017 issued by M/o Finance, Department of Expenditure will be applicable.

3. **Term of Reference:** -Heads of Divisions shall be responsible for ensuring that detailed terms of reference describing the work to be performed are prepared well in advance of the engagement of Consultant and submit it as Annexure in a timely manner to the Administration Division for processing. The terms of reference are mandatory and shall form part of the individual contract. The terms of reference shall include the outputs to be delivered and the functions to be performed. The outputs and functions shall be specific, measurable, attainable, result-oriented and time bound.

4. General Terms & Conditions:

4.1 Term of appointment -Individual Consultants will be hired for a fixed period initially not exceeding one year which is extendable another one year. Beyond two years, where adequate justification exists, the term may be extended based on a review of task and performance of the appointee provided it shall not be extended beyond 05 years after superannuation.

4.2 Professionals with requisite qualification and experience as prescribed for different positions will be hired as Individual Consultants.

5 Educational Qualification and Experience:

5.1 Educational Qualification: Specific educational qualification/experience may be prescribed as per actual requirement of particular positions.

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5.2 Experience, age and remuneration:

Name of the Position (Technical /Non Technical)	Post Qualification experience in Years	Upper age limit** in years	Monthly Remuneration [§]
Consultant (non- tech) Grade -I/ Young professional (non-tech)	03 years as Asstt. / PA	65	50,000/- (Fixed)
Consultant (non-tech) Grade II	Under Secretary / AGM / 03 years as Section Officer	65	65,000/- (Fixed)
Young Professional (Tech)	0-3	32	65,000/- (Fixed)
Consultant (Tech) Grade -I	3-8	45	80,000/- -1,00,000
Consultant (Tech) Grade -II	8-20	60	1,00,000-1,50,000
Sr. Consultant	20 years and above	65	1,50,000-2,20,000

**Note 1: In general Consultant will not be allowed to serve beyond the maximum age of 65 years.

§ Note 2: In case of retired Government Servants, the remuneration will be computed and restricted with reference to the Government of India directions issued in this regard from time to time.

6 Selection Process:

6.1 The selection of Consultants shall be made in accordance with the provisions included in GFR, 2017 under rules 177-196 and as per relevant paras of the Manual for Procurement of Consultancy and Other Services 2017.

6.2 The requirement of professionals for the Telecom Regulatory Authority will be advertised as and when needed on its Website and in at least one National Newspaper (both in Hindi and English) and employment news.

6.3 The applications received against the advertised positions shall be screened and shortlisted by a panel consisting of Sr. Research Officer (A&P), Section Officer (A&P) and any other person nominated by Advisor (Admn). The shortlisted applications shall be placed before the Selection Committee(s) to be constituted from time to time for different advertised consultant posts.

6.4 The Selection Committee may devise its own method for selection of suitable candidates as per requirement. The Selection Committee may also recommend names for keeping in wait list with valid time period.

6.5 The TRAI may also adhere to rule 194 of GFR for hiring Consultants from established Research Organizations. In exceptional cases, individuals may be hired on secondment basis from Private institutions/Organizations with the approval of the Chairperson, TRAI.

7 Payment of Remuneration:

7.1 The consolidated remuneration as indicated in para 5.2 will include applicable taxes and no other allowances will be paid. In case of retirees, the consolidated remuneration will be arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the terms of the contract. There will be no annual increment / percentage increase during the contract period.

Signature

7.2 The payment of consolidated pay will be released by the TRAI within one week after completion of the month based on the Biometric Attendance/ Physical Attendance to be verified by the concerned Divisional Heads.

7.3 No increment and Dearness Allowance shall be allowed during the term of contract.

7.4 House Rent Allowance: No HRA shall be admissible

8. **Transport Allowance & TA/DA:** An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. Young Professional (Non-tech), Young Professionals (Tech), Consultant- Gr-I, Consultant- Gr. II and Sr. Consultant shall be allowed transport allowance as admissible to Assistants, Technical Officer, SRO, Dy. Advisor and Jt. Advisor, respectively in TRAI. Retired employees engaged as consultants may be allowed TA /DA on official tour, if any, as per their entitlement at the time of retirement subject to upper Limit of entitlements as admissible to Jt. Advisor in TRAI. Consultant (Tech) Gr. II shall be entitled for TA /DA as admissible to Dy. Advisor in TRAI and Sr. Consultant shall be entitled for TA/DA as admissible to Jt. Advisor in TRAI.

9. **Leave:** - The Individual Consultants shall be eligible for paid leave of absence @ 1.5 day for each completed month of service besides the Gazetted holidays. Accumulation of leave beyond a calendar year will not be allowed. "No work no pay" will be applicable during the period of contract, if more than prescribed leave is taken.

10. **Tax Deduction at Source:** - The income tax or any other tax liable to be deducted as per prevailing rules will be deducted at Source before releasing the payment and the Department will issue TDS certificate/GST as the case may be. TRAI takes no liability for taxes or other contribution payable by the Individual Consultant on payment made under the contract.

11. **Authenticity:** -If any declaration given or information furnished by Consultant proves to be false or if he/she is found to have willfully suppressed any material information, he/she will be liable for removal from such contract and also such other action as the Government may deem necessary.

12. **Relaxation:** - Where Chairperson, TRAI is of the opinion that it is necessary or expedient to do so, it may by order and for reasons to be recorded in writing, relax any of the provisions of the guidelines.

S.K. Dutta

(S.K. Dutta)

Jt. Advisor (Coord & HR))



भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA
भारत सरकार / Government of India
[प्रशासन एवं कार्मिक अनुभाग/ A&P Section]

ANNEXURE

Vacancy Circular No: C-03/2022-23

FORMAT OF APPLICATION FOR THE POSITION OF CONSULTANT [YOUNG PROFESSIONAL (TECH)] ON CONTRACTUAL BASIS IN TELECOM REGULATORY AUTHORITY OF INDIA, NEW DELHI.

Paste latest
Passport size
photograph
[Mandatory]

1.	Name of the position applied for	
2.	Name of the division	
3.	Name of the candidate [in Hindi and English] [As in certificate for essential qualification]	
4.	Father's name	
5.	Date of Birth (Self-attested copy of proof of age to be attached)	
6.	Whether belongs to SC/ST/OBC (If yes., documentary proof to be furnished)	
7.	Nationality	
8.	Correspondence address	
9.	Permanent Address	
10. CONTACT DETAILS		
(i)	Mobile No:	
(ii)	Residence Telephone/ Mobile:	
(iii)	Email id:	

11.(a) Educational Qualifications* [In chronological order]:

Examination /Degree/ Diploma/ Course etc.**	Year of Passing	School/ College/ Institute	Board/ University	NIRF ranking of Institute/University	Major Subject(s)	% of Marks / CGPA*** / Grade	Full time/ part time/ Distance learning	Remarks
10 th				NA				
12 th				NA				

*Please enclose self-attested copy of Degree/certificate/marksheet in respect of all the entries.

** Mention all educational qualifications achieved after 10th.

*** In case of CGPA, please mention the scale.

(b) Performance in GATE *:

Year of GATE	Subject	GATE Score	All India rank (if any)

* Please enclose self-attested copy of GATE scorecard(s).

12. Work Experience:

Name & Address of Employer	Period of Service		Designation of Post	Scale of pay/Total Emoluments	Total length of Service	Nature of Work & level of responsibilities
	From	To				

13. Additional information:

Proficiency in computer	
Academic distinction (special achievements), if any	
Technical skills	
Internships / work experience (full time/ part time)	
Key projects / presentations	
Extra curricular achievements	
Additional information in support of your suitability for the post	

I certify that the information furnished above is true and correct to the best of my knowledge and belief.

Place:
Date:

(Signature of the applicant)



भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA

भारत सरकार / Government of India

[प्रशासन एवं कार्मिक अनुभाग/ A&P Section]

अनुलग्नक

रिक्ति परिपत्र संख्या सी-03/2022-23

भारतीय दूरसंचार विनियामक प्राधिकरण, नई दिल्ली में अनुबंध के आधार पर परामर्शदाता (यंग प्रोफेशनल (तकनीकी)) के लिए आवेदन का प्रारूप

नवीनतम पासपोर्ट आकार
का फोटो चिपकाएं
(अनिवार्य)

1.	जिस पद के लिए आवेदन किया गया है उसका नाम	
2.	विभाग का नाम	
3.	उम्मीदवार का नाम [हिन्दी और अंग्रेजी में] [आवश्यक योग्यता के लिए प्रमाण पत्र के अनुसार]	
4.	पिता का नाम	
5.	जन्म तिथि (उम्र के प्रमाण की स्व-सत्यापित प्रति संलग्न की जाए)	
6.	क्या अ.जा./अ.ज.जा./ अ.पि.व. से संबंधित है (यदि हां, तो दस्तावेजी प्रमाण प्रस्तुत किया जाए)	
7.	राष्ट्रीयता	
8.	पत्राचार का पता	
9.	स्थायी पता	
10.	संपर्क विवरण	
	(i) मोबाइल नंबर:	
	(ii) आवासीय टेलीफोन / मोबाइल:	
	(iii) ईमेल:	

11.(क) शैक्षणिक योग्यताएं *[कालक्रमानुसार]:

परीक्षा/डिग्री/ डिप्लोमा/कोर्स आदि.**	उत्तीर्ण होने का वर्ष	स्कूल/ कॉलेज/ संस्था	बोर्ड/ विश्वविद्यालय	संस्थान/ विश्वविद्यालय की एनआईआरएफ रैंकिंग	मुख्य विषय	अंकों का % / सीजीपीए*** / ग्रेड	पूर्णकालिक/ अंशकालिक/ दूरस्थ शिक्षा	टिप्पणियां
10वीं				लागू नहीं				
12वीं				लागू नहीं				

* कृपया सभी प्रविष्टियों के संबंध में डिग्री/प्रमाणपत्र/मार्कशीट की स्व-सत्यापित प्रति संलग्न करें।

** 10वीं के बाद प्राप्त सभी शैक्षिक योग्यताओं का उल्लेख करें।

*** सीजीपीए के मामले में, कृपया स्केल का उल्लेख करें।

(ख) गेट में प्रदर्शन* :

गेट का वर्ष	विषय	गेट स्कोर	अखिल भारतीय रैंक (यदि कोई हो)

* कृपया गेट स्कोरकार्ड की स्व-सत्यापित प्रति संलग्न करें।

12. कार्य का अनुभव:

नियोक्ता का नाम और पता	सेवा की अवधि		धारित पद	वेतनमान / कुल वेतन	सेवा की कुल अवधि	कार्यों की प्रकृति/जिम्मेदारियों का स्तर
	से	तक				

13. अतिरिक्त जानकारी:

कंप्यूटर में दक्षता	
विद्या संबंधी पदवियां (विशेष उपलब्धियां), यदि कोई हो	
तकनीकी कौशल	
ईटर्नशिप / कार्य अनुभव (पूर्णकालिक / अंशकालिक)	
प्रमुख परियोजनाएं/प्रस्तुति	
पाठ्येतर उपलब्धियां	
पद के लिए आपकी उपयुक्तता के समर्थन में अतिरिक्त जानकारी	

मैं प्रमाणित करता हूं कि ऊपर दी गई जानकारी मेरे सर्वोत्तम ज्ञान और विश्वास के अनुसार सत्य और सही है।

स्थान:
दिनांक:

(आवेदक के हस्ताक्षर)