

Telecom Regulatory Authority of India
Maha Nagar Door Sanchar Bhavan, Jawahar Lal Nehru Marg
(Old Minto Road), New Delhi - 110002.

No. 1-9/2007 -A&P

Dated: 21st March 2007

To

All Ministries/Departments/Government of India and PSUs.

Sub:- Calling applications for filling up the post of 'Personal Assistant' (Rs. 5500-175-9000/-) in TRAI on deputation on foreign service basis.

The Telecom Regulatory Authority of India (TRAI), New Delhi, had called for applications for filling up the posts of **Personal Assistants** vide its circular of even number dated 12th February, 2007. The requisite qualification and experience required for the aforesaid posts and other details are reproduced below:

<i>S.No.</i>	<i>Name of the Post</i>	<i>Scale of Pay</i>	<i>Qualification/eligibility</i>
1.	Personal Assistant	Rs. 5500-175-9000 plus allowances such as DA, HRA, CCA etc. as per Govt. Rules.	Officials (i) holding equivalent post or (ii) with six years of regular service in the Stenographer grade 'D' in the pay scale of Rs.4000-6000/- having working knowledge of computer.

2. The last date for receipt of applications has been **extended to 16th April, 2007.**

3. All the Ministries/Departments/PSUs are requested to forward applications in the **enclosed proforma** alongwith attested copies of ACRs for the last five years and vigilance clearance of eligible candidates, whose services could be placed at the disposal of the Authority immediately. The curriculum vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidate for appointment to the post of Personal Assistant on deputation basis.

Yours faithfully,

Sd/-
(M.D. Pathak)
Technical Officer (A&P)
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