



भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA
Mahanagar Doorsanchar Bhawan, J.L. Nehru Marg (Old Minto Road)
Next to Zakir Husain College, New Delhi – 110 002



No. 10-1/2020-A&P

Dated: 04.12.2020

**ADVERTISEMENT FOR ENGAGEMENT OF CONSULTANT
AT TRAI HQ, NEW DELHI**

Telecom Regulatory Authority of India (TRAI), New Delhi is statutory body set up under an Act of Parliament viz., TRAI Act, 1997. TRAI has been established to regulate the Telecommunications Services and to protect the interest of service providers and consumers of the telecom sector, to promote and ensure orderly growth of the telecom sector and for matters connected therewith or incidental thereto. The functions relating to regulation of Broadcasting and Cable Services Sectors have also been entrusted to TRAI from 2004.

2. To carry out functions assigned under the Act, TRAI proposes to engage consultant at its Headquarter in New Delhi as per eligibility criteria given below on the basis of terms and conditions given in Annexure- II.

Name of the position	No. of Positions	Eligibility Criteria	Maximum Age Limit (As on closing date of application)	Consolidated remuneration
Consultant (Finance)	1	(i) An officer retired from Central Govt. Ministries/Departments/ PSUs/Autonomous Bodies should have at least 25 years of experience of working in Finance/ Economics/ Budget/ Accounts and should have worked on a post equivalent to the post of Sr. Research Officer or above (i.e. Under Secretary/ AGM/ADG or above in Central Govt. Ministries/Departments/ PSUs/ Autonomous Bodies in pay level 11 or above in the pay matrix under 7th CPC or equivalent pay scale). (ii) Bachelor's Degree from a recognised University. Desirable: (i) Experience of working in Regulatory body is desirable. (ii) Professional qualifications such as Chartered Accountants/Cost Accountant / ICWA/ Cost and Management Accounts / Chartered Financial Analyst / Master's in Business Administration in Finance / Master of Commerce/ Economics is desirable.	65 years	Rs. 65000/- (Fixed)

Signature

Name of the position	No. of Positions	Eligibility Criteria	Maximum Age Limit (As on closing date of application)	Consolidated remuneration
Consultant (Public Relations)	1	<p>(i) An officer retired from Central Govt. Ministries/Departments/ PSUs/Autonomous Bodies should have at least 25 years of experience of working in Govt/ PSU/ Autonomous Bodies and should have worked on a post equivalent to the post of Sr. Research Officer or above (i.e. Under Secretary/ AGM/ADG or above in Central Govt. Ministries/Departments/ PSUs/ Autonomous Bodies in pay level 11 or above in the pay matrix under 7th CPC or equivalent pay scale).</p> <p>(ii) Relevant experience in Public Relation work preferably in Govt. Sector Press and Electronic Media, preparation of publicity material etc.</p> <p>Desirable: Experience of working in Regulatory body is desirable.</p>	65 years	Rs. 65000/- (Fixed)

3. Retired officers of Central Govt. Ministries/Departments/PSUs/Autonomous Bodies with at least 25 years of experience as per eligibility criteria given above, desirous to be considered for Consultant in TRAI, may send their application (**Annexure-I**) in the format attached herewith in an envelope superscribing the post applied for to the **Sr. Research Officer (A&P), Telecom Regulatory Authority of India, Mahanagar Door Sanchar Bhawan, J.L. Nehru Marg (Old Minto Road), next to Zakir Hussain College, New Delhi- 110002 on or before 31st Dec, 2020.**


 (S.K. Dutta)
 Jt. Advisor (Coord & HR)
 Tel. 011-23364503

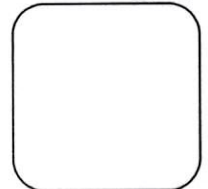
Internal circulation for information:-

1. OSD, O/o Chairperson, TRAI
2. Sr. PPS to Secretary, TRAI
3. All Principal Advisors/Advisors [HQ] & [ROs], TRAI.
4. JA (IT) - with a request to upload the same in the TRAI website.
5. Notice Board.

Annexure I

**APPLICATION FORM FOR ENGAGEMENT AS CONSULTANT IN
TELECOM REGULATORY AUTHORITY OF INDIA HEADQUARTER AT
NEW DELHI**

(Attach Photograph)



- 1.Name of the applicant:
- 2.Date of Birth:
- 3.Address for (Correspondence)
.....
.....
- 4.Contact No. & email ID:
5. Date of Retirement:
- 6.Name of the organization
from where retired (**attach copy of PPO**).....
.....
- 7.Total no. of years of Experience of
working in Central Govt. Ministry/Deptts
PSU/Regulatory Body/ABs(**Attach Proof**) :.....
8. No. of years of experience of
working in **regulatory body, if any** (**Attach Proof**)

Subta

9.Details of Educational Qualification

from Graduation onwards (Degree/

year of passing/Division/Marks) :

.....

.....

10.Posting details:

(Use Separate sheets if the space provided is not sufficient)

Post held	From	To	Scale of Pay/Pay drawn	Work handled (in brief)

11. Pay Scale / Last Pay drawn :

12.Any other information:

.....

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I certify that the information furnished above is true and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of the applicant)

Signature

**TERMS AND CONDITIONS FOR ENGAGEMENT AS CONSULTANT IN
TELECOM REGULATORY AUTHORITY OF INDIA HEADQUARTER,
NEW DELHI**

(A) **Scope of Work/ Job Responsibility:** The work /job responsibility will be assigned by the respective Divisional Heads depending on the posting in TRAI.

(B) **General terms and conditions:**

- I. **Contract Period** : The contract would be initially for a period of one year from the date of joining, which may be got extended on satisfactory performance and future requirement of TRAI.
- II. **Remuneration**: The retired officers engaged as Consultant will be paid remuneration at a lump-sum basis and presently fixed at Rs. 65,000/- per month. The remuneration shall be paid on completion of each calendar month.
- III. **Leave**: The consultant will be eligible for 08 days of leave in a calendar year calculated on pro-rata basis. No remuneration for the period of absence in excess of admissible leave shall be paid to the consultant. The leave will not be carried forward in cases the engagement period is extended by TRAI. Also, no payment in lieu of unutilized leaves will be paid at the time of expiry of contract.
- IV. **AGE Limit**: The maximum age for consultants as on the closing date of application should not be more than 65 years.

(C) **Other terms and conditions:**

- (i) The Consultant will be engaged on a full-time basis and will not be permitted to take up any other assignment.
- (ii) The Consultant should maintain absolute confidentiality and secrecy of the information handled by him/her during the contract and even after termination of contract, failing which, the consultant will be liable for suitable action.
- (iii) The Consultant shall have to perform duties/services as assigned to him/her by his/her controlling officer with all necessary skills, diligence, efficiency and economy.
- (iv) No other facilities shall be provided, The person engaged on contract basis shall not be entitled to any other benefits like Provident Fund, Pension, Insurance, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits as available to the regular TRAI employees.

Signature

- (v) Working days and hours of the consultant will be same as for the serving officers of TRAI. No extra compensation will be paid apart from consolidated remuneration admissible even if a person attends office on holidays and work beyond normal office hours.
- (vi) The retiree to be engaged as Consultant must be able to work in MS Word/Excel etc. and proficient in noting, drafting and examining cases thoroughly.
- (vii) The engagement of the Consultant will be purely on contract basis.
- (viii) The retiree officer to be engaged as Consultant should be of good conduct and his retirement should not be as a result of any disciplinary proceeding or penalty.
- (ix) TRAI may terminate the services of the consultant on immediate basis in case he is not able to achieve the assigned works within the time-frame or the work assigned to him is not up to the satisfaction of TRAI or he is found to be lacking in honesty and integrity.
- (x) The engagement of the consultant will not confer any right for continuing in assignment or regular appointment in the post or any other post under the Authority.
- (xi) No TA/DA shall be admissible to the consultant for joining the assignment. The Consultant shall not be entitled to any kind of allowances viz., HRA, medical and transport. However, Consultant may be allowed TA/DA for travel inside the country in connection with official tour assigned to him as admissible to the grade of SRO in TRAI.
- (xii) The engagement can be terminated at any time on one month notice from either side.
- (xiii) Decision of the selection committee will be final and binding on all candidates.
- (xiv) In case of any doubt relating to the terms and conditions or any item not covered in the above terms and conditions, the decision of the Authority shall be final and binding.

Signature